

VALLEY LIBRARY CONSORTIUM
Minutes of the Administrative Council
September 21, 2011 10:00 a.m.

Council Members Present: Kevin Ayala-Bay County; Rosemary Rice-Gutierrez-Bridgeport; Jack Wood-Delta; Bruce Guy-Gladwin; Melissa Barnard-Grace A. Dow; Stephanie Mallak Olson-Iosco; Judy Eastland-MMI; Jeanette Bach-Pigeon; Erin Schmandt-River Rapids; Trish Burns-PLOS.

Council Members Attending Remotely: Kay Hurd-Almont; Ann Langlois-Lapeer; Nannette Pretzer-St. Charles.

Council Members Not Present: Colleen Montalbano-Bay City Schools; Marcia Dievendorf-Caro; Josh Schu-Community District; Desta Ureel-Dryden; Sheila Bissonnette-Harrison; Jessica Moore-Marlette; Cory Goethe-MCC; Kelli Lovaz-North Branch; Alice Parsons-Northwood; Kristen Valyi-Hax-Ruth Hughes; Marsha Boyd-West Branch; Bryon Sitler-White Pine.

Others Attending: Lee Martin-VLC; Kay Dunker-VLC; Andrew Sutherland-West Branch

Chair J. Wood called the meeting to order at 10:04 a.m.

J. Wood asked if there were any additions to the agenda. L. Martin has three items to add as new business: 1. Batch items deletes for Nov. 1 counts, 2. Evaluation of the Executive Director, 3. Review of the RSVP process for meetings.

Consent Agenda

M. Barnard moved to approve the Consent Agenda. R., Rice-Gutierrez seconded. During discussion M. Barnard asked if the consortium was still looking at Jaunter in light of SirsiDynix announcement that the feature will be available next year. L. Martin said that he is asking for clarification on the launch date. If the launch date is not in the near future, Jaunter should still be under consideration. Motion carried.

Old Business

1. Catalog Enhancement Decision

The cost for LibraryThing for Libraries and Library Anywhere is \$192 per library for the year for the 13 members who expressed interest. The decision about the product and final involvement will be made separate from the meeting. Two other libraries would like to be included in the decision. L. Martin will email the Administrative Council for a last call for interest, then call for a vote of which product will be used.

2. SirsiDynix Long-Term Agreement

M. Barnard moved to instruct L. Martin to establish a 3 year contract with a 5% annual increase. S. Olson seconded. Motion carried.

New Business

1. Batch deletion for November 1 budget counts

Library can request the batch deletions of items and borrowers in preparation for the November 1 counts on which the budget is based. Email L. Martin (l.martin@valleylibrary.org) with requests.

2. Evaluation of the Executive Director

The evaluation of the Executive Director is scheduled to begin in October. J. Bach raised the question of the usefulness of the evaluation form. J. Wood suggested that the evaluation for this year be done using the old form, but that the Personnel Committee works on a new form for the evaluation in 2012.

3. Review of the RSVP process for meetings

L. Martin demonstrated responding to the RSVP that is sent out for meeting, including how to make and edit the reservation. All members are asked to reply. L. Martin has begun sending out the remote meeting information to all members. This will provide members with the information in case plans change and they would like to connect remotely.

Strategic Plan – Measuring Success

L. Martin reviewed the status of all the goals.

Tech Sharing

1. L. Martin demonstrated how Google used in Google Chrome can accept voice commands.
2. M. Barnard pointed members to the Pew Research site (<http://pewresearch.org/>). The site contains useful reports such as the latest report on ebooks.
3. E. Schmandt has just received notification from Overdrive that Overdrive ebooks should be compatible with Kindles within the next week.

Announcements

E. Schmandt announced River Rapids District Library is hosting a wine tasting on Sept. 24 from 7:00 to 9:00. Tickets are still available.

E. Schmandt announced that River Rapids District Library has four townships petitioning for referendums to join their library district.

Meeting adjourned at 10:48 a.m.

Next scheduled meeting is October 19, 2011 at 10:00 a.m.

Minutes prepared by Kay Dunker.