

**VALLEY LIBRARY CONSORTIUM
MINUTES OF THE BOARD OF TRUSTEES MEETING
November 18, 2009**

Members Present: Kate Pohjola, President (Lapeer), Tom Birch, Vice-President (Bay County Library System); Kristen Valyi-Hax, Sec./Treasurer (Ruth Hughes Memorial Library); Trish Burns (PLOS); Stephanie Mallak Olson (Iosco-Arenac); Melissa Barnard (Grace Dow Memorial Library); Bryon Sitler (White Pine)

Others Attending: Karl Steiner (VLC)

K. Pohjola called the meeting of the Board of Trustees of the Valley Library Consortium to order at 11:17am

Decisions:

1. Minutes

T. Burns moved to approve the minutes of the September 16, 2009 meeting. K. Valyi-Hax seconded the motion. Motion carried.

2. Administrative Council Recommendations:

A. B. Sitler moved to approve to change the personnel policy section 12,2, a.2 to read: "Part-time employees will accrue vacation at a rate of .04 hour per hour worked after having worked for the Consortium for 12 months". S. Olson seconded the motion. Motion carried.

B. B. Sitler moved to approve a salary increase of 2% for the Executive Director effective at the beginning of the FY2010/11 Fiscal Year. S. Olson seconded the motion. Motion carried.

C. M. Barnard moved to approve the following resolutions relating to the Database and approved by the Administrative Council:

1. Procedures for the Duplicate Control Number Title Report
2. Procedures for converting the obsolete 440 tags
3. To keep "Request" History for 90 days.

T. Birch seconded the motion. Motion carried.

The meeting adjourned at 11:22am

Submitted by Kristen Valyi-Hax, Secretary/Treasurer