

**VALLEY LIBRARY CONSORTIUM
MINUTES OF THE BOARD OF TRUSTEES MEETING
September 16, 2009**

Members Present: Kate Pohjola, President (Lapeer), Tom Birch, Vice-President (Bay County Library System); Kristen Valyi-Hax, Sec./Treasurer (Ruth Hughes Memorial Library); Trish Burns (PLOS); Stephanie Mallak Olson (Iosco-Arenac); Melissa Barnard (Grace Dow Memorial Library); Bryon Sitler (White Pine)

Others Attending: Karl Steiner (VLC)

K. Pohjola called the meeting of the Board of Trustees of the Valley Library Consortium to order at 11:05am

Decisions:

1. Minutes

K. Valyi-Hax moved to approve the minutes of the June 17, 2009 meeting. S. Olson seconded the motion. Motion carried.

2. Administrative Council Recommendations

T. Burns moved to approve

- A. 440 to 490 tag conversion- not creating a project but following LC standards going forward
- B. Monographic Serial Records for Graphic novels can be treated as either a monograph or serial
- C. Reports for Migration-borrower errors will be looked at after deciding on a new system and libraries should be working on fixing 300 and 245h errors
- D. Duplicate Control Report-the Cataloging Committee will be looking at titles and deciding on the best bib
- E. Blu Ray DVD-these are to added to the existing DVD index if done at no cost, and will share an icon with other DVD's;
- F. Procedures for handling lost and in transit to fill request items as documented on p. 36 of the Administrative Council meeting packet

T. Birch seconded the motion. Motion carried.

Announcements: There were no announcements

The meeting adjourned at 11:07am

Submitted by Kristen Valyi-Hax, Secretary/Treasurer