

Valley Library Consortium  
Minutes of the Database Committee Meeting  
January 24, 2013

Present in Person : Mary Schultz and Ron Suszek (Midland) ; Sallie Hirschman (BCLS) ; Ruth Ann Reinert and Paul Lutenske (Saginaw) ; Becky Grai (Northwood) ; Lee Martin and Kay Dunker (VLC) ; Yvonne Brown (Lapeer District) ; Anne Elias (Delta) ; Cindy Hix ( Bridgeport) ; Linda Hudecek (Community District).

Present Remotely : Sandie Snow (Almont); Ronnie Jankoviak (Mid-Michigan Comm. College) ; Kelli Lovasz (North Branch) ; Lynn Deming (St. Charles) ; Jane Himmel (Pigeon) Andrew Sullivan and Amy Winter (West Branch)

Chair Anne Elias called the meeting to order at 10:00 a.m.

Introductions were made both present and remote

No additional agenda items

Decisions :

1. Ruth Anne Reinert moved to approve the minutes from the September 27, 2012 meeting. Jane Himmel seconded the motion. Motion carried.

Discussions:

1. Update from Administrative Council

It was recommended by the members to push back exploring ILS vendors for another 12 months. This will be re-visited in January 2014. SirsiDynix has a new interface called Enterprise allowing more patron friendly options. SirsiDynix is continuing to make new products which will work with Horizon and Symphony. Discussed holding database and administrative council meetings on the same day to enable less expense for travel.

2. ILL Workflow

Andrew from West Branch created a work flow chart for ILL procedures and distributed it to the database list. A discussion followed regarding suggestions made by ILL member libraries. It was decided that the majority of suggestions were individual policies made by each library and would remain as is. All in attendance agreed the layout of ILL procedures/workflow is easy and understandable to read.

3. My Lists

Kay Dunker explained that patron's list or "my lists" created on HIP are good for 90 days only after list is updated. This is a universal setting in HIP that can be changed if agreed at Database. After much discussion regarding length of time for list Ruth Anne Reinart motioned to keep list at 90 days. Sandie Snow seconded. Motion carried

Lapeer Library has opted to put a notice on HIP telling the patron that their list will expire after 90 days. This option is Library specific. Each member library can decide if they would like to notify their borrowers or not.

4. Northwood request to load bibs for e-books

It was discovered that E-Library was unable to meet requirements for loading bibs into Horizon. Northwood records were not loaded. Kay said it was possible to load the records, and then remove them if they become an issue at a later date. Becky Grai said she would rather not have them put in if they might be removed later.

5. Rental Version of DVD

Please make sure "Rental Version" of DVD is a separate record from the Retail version, since each is clearly different.

6. Removing initial articles from 490 tags.

As you are cataloging please remove initial articles from the 490 tags. The 490 tag does not have a non-filing indicator, so heading with initials articles may not file correctly. Anyone capable of editing a Marc record will be able to edit Series Authority Records.

Announcements

Paul Lutenske will be taking online classes through MLC on RDA catalog records. Paul suggested that the cataloging committee will need to look at standards in the near future after RDA is implemented.

Next meeting Thursday, February 20, 2013

Minutes submitted by M. Schultz