

**VALLEY LIBRARY CONSORTIUM**  
Administrative Council Meeting PACKET  
Wednesday, November 18, 2009, **10am**  
3210 Davenport, Saginaw

Items Attached:

- A. Agenda, p.2
- B. Administrative Council Minutes, September 16, 2009, p.3
- C. Database Committee Minutes, September 24 & Oct. 22, 2009, p.5
- D. Executive Director's Report, p.10
- E. FY 2009/10 Financial Reports, p.12
- F. VLC Home Page Statistics, p.21
- G. Trouble Log Statistics, p.22
- H. Meeting Schedule (Administrative Council & Board), p.23
- I. Board Agenda, September 16, 2009, p.24
- J. Board Minutes, June17, 2009, p.25
- K. Proposed Operating Budget, FY20010/11, p.26

VALLEY LIBRARY CONSORTIUM  
Administrative Council Meeting  
November 18, 2009  
**10am**  
3210 Davenport, Saginaw

**AGENDA**

Additions to the Agenda:

**Decisions:**

1. Approval of the minutes from the September 16, 2009 meeting

**Executive Director's Report**

**Discussions:**

1. Database Recommendations
  - A. Duplicate Control Number Title Report Procedures (see Database Minutes, p.7)
  - B. Basic 440 Tag Procedures (see Database Minutes, p.8)
  - C. Consortium-wide setting: Keep request history for 90 days

2. Proposed FY2010/11 Operating Budget

3. Possible HIP Enhancements:

Library Thing for Libraries (See: <http://www.vlc.lib.mi.us/HipEnhancements.asp>)

Enriched Content – Core Enhanced Package (See:  
<http://www.vlc.lib.mi.us/HipEnhancements.asp>)

**Announcements:**

News of Events from Member Libraries

Next Scheduled Meeting: December 16, 2009

**VALLEY LIBRARY CONSORTIUM**  
**Minutes of the Administrative Council**  
 September 16, 2009, 10:00 a.m.

Council Members Present: Bryon Sitler-White Pine; Josh Schu-Community District; Karen Lambert-North Branch; Desta Ureel-Dryden; Trish Burns-PLOS; Jeanette Bach-Pigeon; Jack Wood-Delta; Melissa Barnard-Midland; Judy Eastland-Michigan Molecular; Marcia Dievendorf-Caro; Kate Pohjola-Lapeer; Nannette Pretzer-St. Charles; Stephanie Mallow Olson-Iosco; Erin Schmandt-Chesaning; Bruce Guy-Gladwin; Tom Birch-Bay County; Rose Rice-Gutierrez-Bridgeport; Alice Parsons-Northwood; Marsha Boyd-West Branch; Kristen Valyi-Hax-Ruth Hughes.

Council Members Not Present: Kay Hurd-Almont; Jessica Moore-Marlette; Shawn Troy-MCC; Colleen Montalbano-Bay City Schools; Sheila Bissonnette-Harrison.

Others Attending: Karl Steiner-VLC; Jo Abbenante-VLC.

Chair E. Schmandt called the meeting to order at 10:04 a.m.

E. Schmandt asked if there were any additions to the agenda. There were none.

## **DECISIONS**

1. T. Burns moved to approve the minutes from the June 17, 2009 meeting. J. Bach seconded. Motion passed.

## **EXECUTIVE DIRECTOR'S REPORT**

1. Harrison has given their notice of intent to leave the Consortium. The 18-month notification requirement would make this effective January 2011. K. Steiner will reflect this in the 2010-2011 budget.
2. VLC policy allows members to reduce their number of seats up to 5. Northwood has reduced theirs. K. Steiner asked if there were going to be others. Iosco and Gladwin noted they might need to add seats.
3. K. Steiner asked members to notify VLC two weeks before changing their IP address of the impending change. This will give VLC time needed to make changes to the firewall.
4. VLC is continuing to deal with fallout from the 7.5 upgrade. HIP problems are being addressed.
5. PLOS has now completed their migration to fiber.
6. K. Steiner reported on the finances of the consortium.
7. The auditor is making final calculations and will be making a report at the next Administrative Council meeting.

## **DISCUSSIONS**

1. Database Recommendations

M. Barnard moved to accept the following Database recommendations:

440 to 490 tag conversion- not creating a project but following LC standards going forward;

Monographic Serial Records for Graphic novels can be treated as either a monograph or serial;  
 Reports for Migration-borrower errors will be looked at after deciding on a new system and libraries should be working on fixing 300 and 245h errors;  
 Duplicate Control Report-the Cataloging Committee will be looking at titles and deciding on the best bib;  
 Blu Ray DVD-these are to added to the existing DVD index if done at no cost, and will share an icon with other DVD's;  
 Procedures for handling lost and in transit to fill request items as documented on p. 36.  
 N. Pretzer seconded. Motion passed.

## 2. Library Thing for Libraries and Enriched Content – Core Enhanced Package

After discussion, members decided to review with staff and obtain feedback. These items will be discussed at the next meeting.

### **ANNOUNCEMENTS:**

Saginaw is co-sponsoring an event at the Temple Theater featuring author Mitch Albom. It will be held on October 12, 2009.

Iosco has finished space planning with consultants Library Design Associates. The final report will be published October 8, 2009.

Midland will begin using Envisionware software September 30, 2009.

Midland has been selected as the host site for the Great Michigan Read. Author Bich Minh Nguyen will visit Midland Tuesday October 15, 7:30 PM in the Auditorium.

The Bridgeport Library construction project is now completed and they are open. An open house is slated for October 4, 2009.

Michigan Center for the Book has asked Lapeer to host a literary landmark event for Marguerite deAngeli.

Chesaning is hosting their 3<sup>rd</sup> annual wine tasting event this weekend. They will be having an author visit on October 8, 2009.

Next scheduled meeting is October 21, 2009 at 10:00 a.m.

Meeting adjourned at 11:00 a.m.

Minutes prepared by Jo Abbenante.

Valley Library Consortium  
Minutes of the Database Committee  
September 24, 2009

Present: Ron Suszek and Mary Schultz (Midland); Nannette Pretzer (St. Charles); Anne Wooden (Delta); Ann Langlois (Lapeer); Kay Dunker, Karl Steiner (VLC); Ruth Ann Reinert (PLOS); Jill Jean, Betsy Osborn (BCLS); Becky Grai (Northwood); Kristen Valyi-Hax (Ruth Hughes); Stephanie Mallak Olsen (Iosco-Arenac); Deb O'Brien (Caro); Linda Hudecek (CDL); Bruce Guy (Gladwin); Cindy Hix (Bridgeport)

Chair Deb O'Brien called the meeting to order at 10:03am.

ADDITIONS TO THE AGENDA: 6. Horizon 7.5 Questions and Comments

DECISIONS: R. Reinert moved to approve the minutes from the August 27, 2009 meeting. S. Olson seconded the motion. Motion carried.

DISCUSSIONS:

1. Database Projects Calendar

K. Dunker reviewed the October 2009 calendar of database projects. Which included the following:

**October**

- Libraries work RIS for "In Transit" and "Hold expired" items
  - Adding copy records or items to serial bibs
  - Requests on unavailable items
  - Report of address correction block (acr) created by HIP users
  - Report of lost blocks for items no longer lost
  - Report of items flagged for request
  - Weekly duplicate control# report
  - *Review of bad indicators*
  - *Deletion of bibs with no holdings*
2. Report from the Administrative Council
- K. Steiner reported that the Admin. Council approved the following Database recommendations:
- A. 440/490 Tag issue – The committee decided that it was not necessary to make a project out of converting the 440 tags to 490 tags.
- B. Monographic/Serial Records – Committee recommended that members should follow the existing VLC Standards. Graphic novels can be treated as either a monograph or serial.
- C. Reports for Migration – Borrower errors will be looked at after deciding what new system the VLC will select. Libraries should work on fixing 300 and 245h errors.
- D. Duplicate Control Report – some titles have repeatedly been on the list. The Cataloging committee will meet and bring titles to look at and ask members not present to fax title page information in order to decide which bib is best.
- E. Blu Ray DVD – These will be added to the existing DVD index if it can be done for no cost. It will share an icon with the other DVDs.
- F. Procedures for handling lost and in transit to fill request items as documented.
3. Reports from the ILL Committee – S. Olson
- S. Olson reported on a survey that she sent out to VLC and White Pine members. She received 24 responses with 6 from White Pine members. Only six responses were interested in sending a letter to MLC/ProMed. Two responses were interested in establishing a "best practices" committee to deal with delivery issues.
- Some suggestions were made if a letter is sent:
- A. Smaller routes and larger delivery vehicles

- B. Replace and/or clean totes and bags
- C. Train sorters

Most respondents were satisfied with ProMed's reporting forms. Several respondents reported having trouble getting items to and from Lapeer District Library and Ruth Hughes Memorial Library.

Two libraries suggested taking digital pictures of damaged material and/or dirty bags to send to ProMed.

Three libraries said that it often takes 6 weeks for items to arrive or be returned.

Several respondents noted that the Delivery service has improved over the last year. This was attributed to less turnover of drivers.

Some members noted that shortly after complaining to Promed they received an unusually large shipment.

S. Olson will meet with the ILL Committee to decide what the next steps to take will be.

K. Dunker noted that with Horizon 7.5, the VLC has more information on in transit items that may help discussions with Promed. Discussion continued on the recently passed procedure on dealing with items in transit that cannot be found. Consensus was reached to implement the procedure.

#### 4. New Type of Mailers for Notices

A. Langlois spoke about a new type of mailer that they are using at Lapeer. They are in an 8.5 x 11" format that can be used with a laser printer. The notice is then folded in thirds and is self-adhesive. The mailers cost \$.10/each. Lapeer is happy with them. If other members want to test them, they will need to contact the VLC to change the notice set-up that they currently have.

#### 5. Horizon 7.5 Request History

Horizon can now keep a history of requests. This information can be accumulated and purged after a certain length of time. The settings are Consortium-wide. Members need to be aware that this information could potentially be available to the authorities under the Patriot Act. Several different reports could be distributed by the VLC, including Requests by Collection, Requests Placed by Pickup Location, Average Request Age, Average Transit Days, and Average Hold Shelf Age, etc. Samples of reports will be posted on the VLC website so that members can review the information with their staffs. This issue will be discussed at the next meeting.

#### 6. Horizon 7.5 Questions and Comments

K. Dunker asked if members were getting "deadlock" errors on their Horizon client screens. If this is happening staff need to immediately report the error message and what they were doing at the time they received the error. If staff is being kicked out of Horizon, it needs to be reported immediately to the VLC. If it happens after hours, send an email to the VLC with the pertinent information.

S. Olson reported that she noticed slowness when placing requests in HIP and Horizon. Changing an item to "trace" was also slow.

A. Langlois said liked the way Distribution Patterns worked in 7.5.

#### ANNOUNCEMENTS:

K. Dunker reminded members to get ILL bands if they need them. She also asked that if members use one type for both AV and Book material to please contact her. MelCat cannot handle that situation with their new policies concerning lending of AV material.

Next meeting: **Thursday, October 22, 2009**

Meeting adjourned at 11:19am

Minutes prepared by K. Steiner

Valley Library Consortium  
Minutes of the Database Committee  
October 22, 2009

Present: Ron Suszek and Mary Schultz (Midland); Nannette Pretzer (St. Charles); Anne Wooden, Vickie Miller (Delta); Ann Langlois (Lapeer); Kay Dunker, Karl Steiner (VLC); Ruth Ann Reinert, Anne Birkam (PLOS); Betsy Osborn (BCLS); Becky Grai (Northwood); Deb O'Brien (Caro); Linda Hudecek (CDL); Bruce Guy (Gladwin); Cindy Hix (Bridgeport); Jane Himmel (Pigeon); Colleen Montalbano (Bay City Schools)

Chair Deb O'Brien called the meeting to order at 10:01am.

ADDITIONS TO THE AGENDA: None

DECISIONS: J. Himmel moved to approve the minutes from the September 24, 2009 meeting. C. Montalbano seconded the motion. Motion carried.

DISCUSSIONS:

1. Next Meeting Date – Members agreed to meet on Thursday, Dec. 3, 2009 because the regularly scheduled meeting falls on Thanksgiving.

2. Database Projects Calendar

K. Dunker reviewed the November 2009 calendar of database projects. Which included the following:

**November**

- Libraries work RIS for "In Transit" and "Hold expired" items
  - Serial/Mono clean up and maintenance
  - Requests on unavailable items
  - Report of address correction block (acr) created by HIP users
  - Report of lost blocks for items no longer lost
  - Report of items flagged for request
  - Weekly duplicate control# report
  - *Deletion of bibs with no holdings*
3. Report from the Cataloging Committee
- B. Osborn explained the "Duplicate Control Title Report Procedures" in detail (see below)
1. The list is generated by VLC and sent to the member libraries.
  2. Member libraries have 2 months to work the list.
  3. After 2 months the list is re-created by VLC
  4. Copies of the title page and title page verso are obtained for each item remaining on the list.
  5. The cataloging committee meets to determine what should be done about each remaining item based on the copies received. Items may need to be merged or relinked or it may be necessary for a library to find a new bib for an item.
  6. Member libraries are informed of the cataloging committee's findings.
  7. Members have 1 month to comply with the findings.
  8. Any remaining items on the list after 1 month will be deleted by VLC.
- R. Reinert moved to approve the procedures as written. J. Himmel seconded the motion. Motion carried.

B. Osborn discussed procedures for dealing with 440 tags and demonstrated how to make the changes. She distributed the following procedures:

## Basic 440 Tag Directions

“440 tags are invalid and should no longer be used. If you have a bib with a 440 tag do the following:

### Change the 440 tag to an 830 tag

- Place the cursor at the beginning of the 440 tag number.
- Hit delete twice to remove the 44 then type 830
- The 440 has now been changed to an 830

### Add the blank 490 tag

- Click on Edit and Add Tag From List (shortcut is Ctrl T)
- Scroll to the 490 tag on the list and highlight.
- Click on Add tag. You now have created a new blank 490 tag.

### Name the new 490 tag

- The 490 tag reflects the Series name that is on the item. If the Series name begins with an article (a, an, the) do not include it.
- IF the Series name on the item matches the 830 tag, copy and paste.
- To copy, highlight the series name in the 830 tag and hit Ctrl C.
- To paste, place the cursor in subfield “a” of the new 490 tag and hit Ctrl V.
- Place the cursor on the first indicator and type in a 1. Leave the second indicator blank.
- IF the Series name on the item does not match the 830 tag type it into subfield “a” of your new 490 tag exactly as it appears on the item. Place the cursor on the first indicator and type in a 1. Leave the second indicator blank

### Save changes

- Click on File and Save or hit Ctrl S.

490 tags may have a subfield of “v” for the volume number. If the 440 tag had this information copy it to your 490 tag.

490 tags with “a, an, the” as the first word will not file correctly in Horizon. If you find 490 tags beginning with “a, an, the” please do the following:

- Highlight the “a, an, the” and press delete
- Capitalize the beginning letter of new first word
- Click on File and Save or hit Ctrl S.”

B. Osborn said the Cataloging Committee recommended that a report of 490 tags with “a”, “and” and “the” as the first word of the 490 be run quarterly and distributed to members to fix.

The Database Committee consensus was to accept the above recommendations from the Cataloging Committee.

#### 4. Horizon 7.5 Request History

In 7.5 a history of borrowers requests can be kept. This information can be used to create reports about the length of time it takes to fill a request. It also can be used to determine why a borrowers request was not filled. Members agreed to keep the information for 90 days on a consortium-wide basis.

#### 5. Request Process

K. Dunker explained that currently the pull list would try to fill requests at the location where the item is on the shelf. The system does not do this when an item is checked in. It will first fill requests for the item owning library, then it will look at the first unfilled request in the request queue, rather than the request that is at the checking in location.



Members felt that the way the system currently works was good and there was no need to test the other way.

6. Printing Billing Notices

Horizon 7.5 has fixed a bug that prevented billing notices from being forced to print. This means that billing notices could now be printed for those receiving notices other ways. This is a Consortium-wide setting. Members felt that it was not necessary to force billing notices to print.

7. Purchase Alert Report change

One member has requested that collection and author information appear on their purchase alert report. If other members would like this new report, contact the VLC. If members are not receiving the information that they need on their reports, please contact the VLC to see if it can be modified or if a different report would help the situation.

ANNOUNCEMENTS:

R. Reinert said that PLOS will be using RFID which means that there will no longer be pockets in their items and the RFID tag with the barcode will be on the inside back cover.

Anne Langlois reported that MEL delivery is working better for them now that a supervisor has audited a delivery hub.

K. Steiner reminded people to contact him if they want batch deletion of items and/or borrowers before the counts for the next budget year are made.

K. Dunker said that the VLC could hand out ILL bands at the Database meetings if members let the staff know before the meeting.

Next meeting: **Thursday, December 3, 2009**

Meeting adjourned at 10:55am

Minutes prepared by K. Steiner

## **Executive Director' Report, November 9, 2009**

### SirsiDynix Position Paper on Open Source Software

Stephen Abram, the Vice-president of Innovation at SirsiDynix has written a paper on library open source software that has caused quite a stir in many circles. Below is a link to the paper and many different responses to the paper. Remember that open source is competing with SirsiDynix for customers so that while many of Mr. Abrams points are good some are biased. Likewise, some of the respondents are equally biased in their positive attitude toward open source software. By reading several of the responses to the article you can begin to get a feel for the good and not so good elements of library open source software.

[http://wiki.code4lib.org/index.php/SirsiDynix:\\_Integrated\\_Library\\_System\\_Platforms\\_on\\_Open\\_Source](http://wiki.code4lib.org/index.php/SirsiDynix:_Integrated_Library_System_Platforms_on_Open_Source)

### Netlibrary Authentication

The VLC has developed a way for your patrons to authenticate to NetLibrary from home rather than having to make a trip to the library the first time to gain access to the database. If you are interested in setting this up, contact Jon Enge at the VLC.

### Library Thing for Libraries

At the last Administrative Council meeting we discussed the possibility of adding Library Thing for Libraries enhancements to HIP. No decision was made at the time and the item is on the agenda for the November meeting. You can view examples of these enhancements by going to: <http://www.vlc.lib.mi.us/HipEnhancements.asp>. In the examples, the LTFL enhancements are labeled: See Reviews/add a Review, Similar Books, Tags and Other Editions. A 12-month subscription to the LTFL service would cost \$8,300/year.

### Syndetics (Bowker) Enhanced content

By upgrading to Horizon 7.5 and HIP 3.20, the VLC can now have access, at a cost, to additional enhanced content from Syndetics (the vendor for our current enhanced content and now owned by Bowker). These additions would include:

**Series** – Each fiction title within a series is linked to the complete series record. The record displays each title in reading order, and also displays the publication order if different. Alternate series titles are also displayed. Syndetics provides information for more than 5,000 new and existing series.

**Video & Music Content** – 1.3 million video and music titles. The paragraph-length annotations for videos identify cast members and directors. Music annotations include track listings, song running time, and composer/performer.

**Fiction Profiles** – 215,000 profiles (12,000 added each year). The profiles include: Genre and Sub-Genre, Major and Ancillary Topics, Main Characters and their Distinguishing Attributes, Geographic and Non-geographic Settings, Time Periods, Awards, Series/Sequel Information, Author Notes, Plot Summaries, Special Notes.

**Find Similar Titles** – This function allows the user to click on any combination of headings or descriptors within a profile and retrieve a list of titles with those same attributes (e.g. locate Academic Mysteries containing an African-American Archeologist and involving Stole Artifacts with a setting of the Egyptian Pyramids). The user can then look at the profile of any title on the results list and also view the shelf status within the library.

Awards – list of awards that a title has either won or been nominated for are listed. By clicking on the award, information about the award is displayed along with the list of other titles that have won that award. Clicking on any title in the list will connect the user to that title's local holdings information. Syndetics tracks 441 of the leading industry awards that currently link to over 120,000 ISBNs.

Examples of how each of the above features work can be linked to at <http://www.vlc.lib.mi.us/HipEnhancements.asp>. In the box on the right labeled "Enrichment Options" click on the option you want to view (make sure either your pop-up blocker is turned off or hold down the "Control" key when you click on the link.) The cost of the additional content is \$8,200/yr.)

**VLC**  
**Receipts-- Operational Account FY 2009/10**

	July	August	September	Oct.
Almont	3125		1125	
Bay County	22461			20461
Bay Schools	3914		1914	
Bridgeport	3538		1538	
Caro	5279		3279	
Chesaning	3423		1423	
Community				
Dist.	4785		2785	
Delta	4063		2063	
Dryden	3078		1078	
Gladwin		5453	3575	
Harrison	3148			1148
Imlay City		4657	2657	
Iosco-Arenac	6347		4347	
Lapeer	7892		5892	
Marlette	2835			835
MMCC	2683		683	
MMI	2123		123	
Midland	19991		17991	
North Branch	3951		1951	
Northwood	3545		1240	
Pigeon	3532		1532	
Saginaw	20613		18613	
St. Charles	3359		1323	
West Branch	3529		1529	
White Pine	2061			61
White Pine Rent	3080	1540		3080
Misc.	401.84	11.00		98.00
USF			<u>3234.65</u>	
Subtotal:	142756.84	11661.00	79895.65	25683.00

TOTAL \$259,996.49

## VALLEY LIBRARY CONSORTIUM PROJECTED INCOME

FY 2009/10	October 2009	Seat	Record	Membership	I/R Fund	Total Operating	Balance	
LIBRARY	#Seats	Fees	Fees	Fee	contribut.	Revenue	YTD Paid	Due
Almont	5	\$1,212	\$3,973	\$2,000	(\$692)	\$6,493	\$4,250	\$2,243 Almont
Bay County	59	\$14,298	\$81,661	\$2,000	(\$14,212)	\$83,747	\$42,922	\$40,825 Bay County
Bay Schools	8	\$1,939	\$6,908	\$2,000	(\$1,204)	\$9,643	\$5,828	\$3,815 Bay Schools
Bridgeport	3	\$727	\$6,560	\$2,000	(\$1,140)	\$8,147	\$5,076	\$3,071 Bridgeport
Caro	10	\$2,423	\$12,924	\$2,000	(\$2,248)	\$15,099	\$8,558	\$6,541 Caro
Chesaning	4	\$969	\$5,709	\$2,000	(\$992)	\$7,686	\$4,846	\$2,840 Chesaning
Community Dist.	13	\$3,150	\$9,647	\$2,000	(\$1,680)	\$13,117	\$7,570	\$5,547 Community Dist.
Delta	13	\$3,150	\$6,147	\$2,000	(\$1,068)	\$10,229	\$6,126	\$4,103 Delta
Dryden	5	\$1,212	\$3,745	\$2,000	(\$652)	\$6,305	\$4,156	\$2,149 Dryden
Gladwin	6	\$1,454	\$14,949	\$2,000	(\$2,600)	\$15,803	\$9,028	\$6,775 Gladwin Co.
Harrison	3	\$727	\$4,673	\$2,000	(\$812)	\$6,588	\$4,296	\$2,292 Harrison
Imlay City (Ruth Hughes)	7	\$1,696	\$10,801	\$2,000	(\$1,880)	\$12,617	\$7,314	\$5,303 Imlay City
Iosco-Arenac	17	\$4,120	\$16,033	\$2,000	(\$2,792)	\$19,361	\$10,694	\$8,667 Iosco-Arenac
Lapeer	26	\$6,301	\$20,852	\$2,000	(\$3,628)	\$25,525	\$13,784	\$11,741 Lapeer
Marlette	2	\$485	\$3,450	\$2,000	(\$600)	\$5,335	\$3,670	\$1,665 Marlette
MMCC	3	\$727	\$2,419	\$2,000	(\$420)	\$4,726	\$3,366	\$1,360 MMCC
MMI	1	\$242	\$301	\$2,000	(\$52)	\$2,491	\$2,246	\$245 MMI
Midland	38	\$9,209	\$75,901	\$2,000	(\$13,208)	\$73,902	\$37,982	\$35,920 Midland
North Branch	4	\$969	\$8,268	\$2,000	(\$1,440)	\$9,797	\$5,902	\$3,895 North Branch
Northwood	11	\$2,666	\$4,234	\$2,000	(\$736)	\$8,164	\$4,785	\$3,379 Northwood
Pigeon	5	\$1,212	\$5,941	\$2,000	(\$1,032)	\$8,121	\$5,064	\$3,057 Pigeon
St. Charles	4	\$969	\$5,402	\$2,000	(\$940)	\$7,431	\$4,682	\$2,749 St. Charles
Saginaw	74	\$17,933	\$68,276	\$2,000	(\$11,880)	\$76,329	\$39,226	\$37,103 Saginaw
West Branch	4	\$969	\$6,225	\$2,000	(\$1,084)	\$8,110	\$5,058	\$3,052 West Branch
White Pine	1	\$242	\$0	\$2,000	\$0	\$2,242	\$2,122	\$120 White Pine
White Pine Rent							\$7,700	White Pine rent
Misc.							\$511	Misc.
USF							\$3,235	USF
TOTAL							<u>\$259,996.49</u>	

**VLC Operational Account  
Bills -September 2009**

Salaries	\$16,119.26
Benefits	<u>\$5,229.96</u>
Subtotal	\$21,349.22
Telephone	
Telephone - Long Distance	\$61.85
Telephone - Monthly	\$286.96
Postage	\$1.83
Misc. supplies, equip, etc.	
Menards - batteries for doorbell	\$6.36
Staples - pencil sharpener	\$21.19
Mich. - annual report filing fee	\$20.00
Meijer - coffeee	\$5.49
One Source Office Products - paper shredder	\$184.29
Training, subscriptions, etc.	
LC - cataloger's desktop	\$525.00
Building Maintenance and Supplies	
Ray Moreno Janitorial	\$650.00
Asphalt Bituminous Concrete - parking lot sealing & stripping	\$1,600.00
VanHerweg Electric - bathroom exhaust fan motor	\$475.61
Utilities	
Saginaw - water	\$295.78
Consumers Energy - gas and electric	\$1,271.18
Mortgage	\$2,495.03
<b>TOTAL</b>	<b>\$29,249.79</b>

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**VLC Operational Account**  
**Bills -October 2009**

Salaries	\$24,239.34
Benefits	<u>\$5,782.00</u>
Subtotal	\$30,021.34
Telephone	
Telephone - Long Distance	\$73.28
Telephone - Monthly	\$292.46
Postage	\$6.10
Misc. supplies, equip, etc.	
Meijer - paint	\$8.47
Meijer - coffee x 2	\$10.98
Kroger - Database meetings x2	\$10.49
Training, subscriptions, etc.	
ALA - Lib. Systems Newsletter, Lib. Tech Reports	\$410.00
Building Maintenance and Supplies	
Ray Moreno Janitorial	\$650.00
Reimer Plumbing - maintenace on boiler	\$144.00
Klopf - maint. on rooftop units for winter	\$240.82
Utilities	
Saginaw - water	\$283.28
Consumers Energy - gas and electric	\$1,330.58
Mortgage	\$2,495.03

**TOTAL** \$35,976.83

**VALLEY LIBRARY CONSORTIUM**  
**FY 2009/10 VLC Operational**  
**Budget**

(through October 2009)

SUMMARY OF AVAILABLE FUNDS

	<b>FY 2009/10</b>	<b>YTD</b>	<b>Remainder</b>
	<b>Budget</b>	<b>Expenses</b>	<b>(Budget- YTD)</b>
Salaries	\$213,000	\$72,735.54	\$140,264.46
Benefits	\$73,000	\$22,001.66	\$50,998.34
Supplies, equipment, etc.	\$4,500	\$1,641.75	\$2,858.25
Promotion	\$1,000	\$9.48	\$990.52
Telephone	\$4,200	\$1,408.33	\$2,791.67
Postage	\$500	\$43.81	\$456.19
Travel	\$500	\$12.65	\$487.35
Training, Workshops, etc.	\$5,000	\$1,223.95	\$3,776.05
Insurance	\$7,500	\$6,339.13	\$1,160.87
System Maintenance	\$64,000	\$31,277.90	\$32,722.10
Other Maintenance	\$9,500		\$9,500.00
Utilities	\$21,000	\$6,092.84	\$14,907.16
Debt Service	\$29,950	\$9,980.12	\$19,969.88
Financial Services	\$2,500		\$2,500.00
Bldg. Maintenance	\$14,000	\$5,330.43	\$8,669.57
Miscellaneous	\$5,000		\$5,000.00
On-going Authority Cntrl (including OCLC)	\$3,400	\$2,237.55	\$1,162.45
Merit Membership	<u>\$13,000</u>	<u>\$0.00</u>	<u>\$13,000.00</u>
<b>TOTAL</b>	<u>\$471,550</u>	<u>\$160,335.14</u>	<u>\$311,215</u>

Beginning Fund Balance	\$60,765.43
Transfer to I/R Fund	
Transfer to Capital Account	
Bank Service Fee	
Interest	\$164.54
Income	<u>\$259,996.49</u>
TOTAL Available Funds	\$320,926.46
Expenditures	<u>\$160,335.14</u>
Cash BALANCE	<u><u>\$160,591.32</u></u>



## Valley Library Consortium Capital Account Receipts

FY 2009/10

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>
Almont				
Bay County	1803.00			2661.24
Bay Schools		45.00		
Bridgeport	268.00		295.00	
Caro				
Chesaning	673.00		643.00	
Community Dist.		45.00		
Delta				
Dryden				
Gladwin	105.00			751.80
Harrison			45.00	135.39
Iosco-Arenac			240.60	
Lapeer				
Marlette				
MMI				
MMCC		90.00		
Midland		4025.00		
North Branch				
Northwood				
Pigeon				
Ruth Hughes				
Saginaw	3698.54		1544.00	
St. Charles	386.00		437.00	
West Branch				
White Pine				
White Pine Rent				
Misc.			260	
USF		7737.61		278.4
Subtotal	\$6,933.54	\$11,942.61	\$3,464.60	\$3,826.83

**TOTAL** \$26,167.58

**VLC CAPITAL ACCOUNT****FY 2009/10**    October

Beginning Fund Balance	\$127,869.58	
Income	\$26,167.58	
Interest	<u>\$161.54</u>	
<b>TOTAL FUNDS AVAILABLE</b>		<b>\$154,198.70</b>
<u>Expenditures</u>		
Trivalent - circuits	(1,225.00)	
Paetec - circuits	(1,030.89)	
ATT - circuits	(662.48)	
SirsiDynix - barcodes	(329.00)	
Trivalent - circuits	(1,225.00)	
Paetec - circuits	(1,030.89)	
ATT - circuits	(686.21)	
ATT-circuits	(696.00)	
Trivalent - circuits	(1225.00)	
SirsiDynix - barcodes and MID envisionware	(4964.50)	
Paetec - circuits	(2061.78)	
The Library Network - MARC workshop	(471.55)	
Chase Card - workshop food	(\$32.84)	
Trivalent Group - circuits	(\$1,225.00)	
		<u>(\$16,866.14)</u>
<b>AVAILABLE BALANCE</b>		<b><u><u>\$137,332.56</u></u></b>

**VLC EQUIP. I/R FUND**

**SUMMARY OF AVAILABLE FUNDS**

	Expected	YTD Paid	Balance	FY 2009/10	October 2009		
Almont	\$692	\$346	\$346	Almont		<b>TOTAL Income</b>	805,581.92
Bay County	\$14,212	\$7,106	\$7,106	Bay County		Adjustment (7/99)	533.74
Bay Schools	\$1,204	\$602	\$602	Bay Schools		Bank Service Fees	(27.63)
Bridgeport	\$1,140	\$570	\$570	Bridgeport		Transfer from Oper. 7/08	35,000.00
Caro	\$2,248	\$1,124	\$1,124	Caro		Transfer from Oper. 12/08	40,000.00
Chesaning	\$992	\$496	\$496	Chesaning		<b>Expenditures</b>	
Comm Dist.	\$1,680	\$840	\$840	Comm. Dist		ISCI - Dick Boss	(1,752.25)
Delta	\$1,068	\$534	\$534	Delta		Contract - signing	(29,090.00)
Dryden	\$652	\$326	\$326	Dryden		Comp. Sys Corp - UPSs	(2,886.75)
Gladwin Co.	\$2,600	\$1,300	\$1,300	Gladwin Co.		GL Bender Elec. - wiring	(173.00)
Harrison	\$812	\$406	\$406	Harrison		Comp. Sys Corp - Cable for UPS	(89.00)
Imlay City	\$1,880	\$940	\$940	Imlay City		ALS contract milestones	(164,840.00)
Iosco-Arenac	\$2,792	\$1,396	\$1,396	Iosco-Arenac		HP Compiler	(1,942.50)
Lapeer	\$3,628	\$1,814	\$1,814	Lapeer		Comp Sys corp - UPS cart	(160.00)
Marlette	\$600	\$300	\$300	Marlette		HP Processor	(10,500.00)
MMCC	\$420	\$210	\$210	MMCC		HP Memory	(3,275.25)
MMI	\$52	\$26	\$26	MMI		Citizens Bank Account	(75.00)
Midland	\$13,208	\$6,604	\$6,604	Midland		Computer Sys Corp - UPS UPS	(532.00)
North Branch	\$1,440	\$720	\$720	North Branch		Gateway - 2 servers	(8841.00)
Northwood	\$736	\$368	\$368	Northwood		Comp Sys corp - UPS cart bkup softw NT	(895.00)
Pigeon	\$1,032	\$516	\$516	Pigeon		McBee Checks	(63.50)
St. Charles	\$940	\$506	\$434	St. Charles		ALS - 2 disk drives + install (2/99)	(1,660.00)
Saginaw	\$11,880	\$5,940	\$5,940	Saginaw		Computer Sys. Corp. - SQL software (3/99)	(1,205.00)
West Branch	\$1,084	\$542	\$542	West Branch		Computer Sys Corp SQL doc. (4/99)	(124.00)
White Pine	\$0	\$0	\$0	White Pine		ISCI - Dick Boss 8/03	(4,047.80)
<b>TOTAL</b>	<b>\$66,992</b>	<b>\$33,532</b>	<b>\$33,460</b>			Currie, Kendall,.. 10/03	(490.88)
<b>TOTAL I/R Rev</b>	<b>Projected Contributions</b>		<b>Actual</b>	<b>Interest</b>	<b>Grand Total</b>	Dynix (contract signing) 11/03	(34,207.00)
1994/95	\$49,140		\$48,425.00	\$1,274.42	\$49,699.42	Kinko's (manual copies) 12/03	(1,073.94)
1995/96	\$68,800		\$73,300.53	\$7,008.78	\$80,309.31	ISCI - Dick Boss 12/03	(2,298.80)
1996/97	\$97,760		\$96,480.00	\$24,184.58	\$120,664.58	Dynix - Training 07/04	(8,000.00)
VLC Share 200k	\$24,230		\$24,575.24		\$24,575.24	Netsource One 8/2004	(3,230.00)
1997/98	\$50,000		\$60,709.78	\$22,233.22	\$82,943.00	Dynix - contract 8/2004	(45,610.00)
1998/99	\$35,000		\$35,090.00	\$6,333.54	\$41,423.54	Dynix - contract 9/3/04	( )
1999/00	\$25,000		\$25,004.00	\$8,830.96	\$33,834.96	Dynix - Webreporter 5/1/05	(3,720.00)
2000/01	\$25,000		\$25,000.00	\$10,219.30	\$35,219.30	Dynix-Contract 6/2005	(45,610.00)
2001/02	\$15,001		\$15,004.00	\$11,770.23	\$26,774.23	ISCI- D. Boss 6/2009	(250.00)
2002/03	\$23,000		\$23,004	\$3,995.18	\$26,999.18	4 County Comm Foun 8/2009	(1,000.00)
2003/04	\$66,992		\$25,000	\$2,663.22	\$27,663.22		
Fed Grant 04			\$14,837.48		\$14,837.48	<b>Available BALANCE</b>	<b><u>\$400,323.36</u></b>
2004/05	\$66,992		\$25,016.00	\$1,318.20	\$26,334.20		
2005/06	\$66,992		\$25,018	2954.28	\$27,972.28		
2006/07	\$15,000		\$15,000	\$6,697.45	\$21,697.45		
2007/08	\$57,000		\$57,004	\$4,174.57	\$61,178.57		
2008/09	\$52,000	4325	\$52,182	\$13,358.05	\$69,865.05		
2009/10	<u>\$67,000</u>		<u>\$33,532</u>	<u>\$58.91</u>	<u>\$33,590.91</u>		
<b>TOTAL</b>	<b>\$613,907</b>		<b>\$516,464.03</b>	<b>\$102,785.91</b>	<b>\$805,581.92</b>		

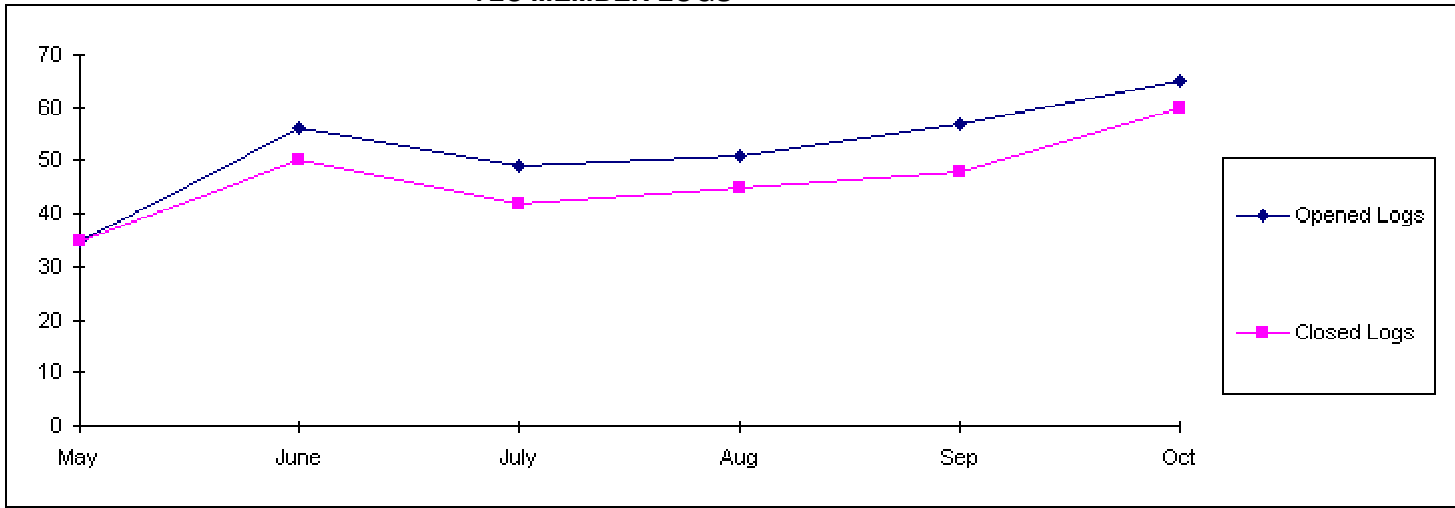
**VLC Building  
Maintenance Fund  
Summary**  
FY 2009/10 through October 2009

Beginning Fund Balance	\$31,047.55	
Interest	<u>\$5.20</u>	
TOTAL FUNDS AVAILABLE		\$31,052.75
<u>Expenditures</u>		
TOTAL EXPENDITURES		<u>0.00</u>
AVAILABLE BALANCE		<u><u>\$31,052.75</u></u>

Valley Library Consortium Home Page Access Stats				
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	Month of Sept	Month of <b>Oct</b>
A) Total Number of times accessed:		
1) Main Page (www.vlc.lib.mi.us)	4747	<b>5284</b>
2) Spring Board (www.vlc.lib.mi.us/JumpGate.html)	0	<b>0</b>
3) Search Page (www.vlc.lib.mi.us/search.html)	186	<b>112</b>
4) Page with Links to Other Libraries	80	<b>113</b>
5) Online Resources Page	56	<b>62</b>
6) Contact Information Page	35	<b>46</b>
 B) Average Hits a day:		
1) Main Page	158.23	<b>170.45</b>
2) Spring Board	0.00	<b>0.00</b>
3) Search Page	6.20	<b>3.61</b>
4) Page with Links to Other Libraries	2.67	<b>3.65</b>
5) Online Resources Page	1.87	<b>2.00</b>
6) Contact Information Page	1.17	<b>1.48</b>

VLC MEMBER LOGS



	May	June	July	Aug	Sep	Oct	Fiscal YTD
Opened Logs	35	56	49	51	57	65	222
Closed Logs	35	50	42	45	48	60	195

VALLEY LIBRARY CONSORTIUM  
Administrative Council and Board Meetings

## Meeting Schedule

2009/2010

November 18	10:00am (regular) 11:00am (Board)
December 16	10:00am (regular) 11:00am (Board)
January 20	10:00am (regular) 11:00am (Board)
February 17	10:00am (regular) 11:00am (Board)
March 17	10:00am (regular) 11:00am (Board)
April 21	10:00am (regular) 11:00am (Board)
May 19	10:00am (regular) 11:00am (Board)
June 16	10:00am (regular) 11:00am (Board)

# VALLEY LIBRARY CONSORTIUM

BOARD Meeting  
November 18, 2009  
11:00 am  
VLC HQ

## AGENDA

### Additions to the Agenda

#### Decisions:

1. Approval of the Minutes from September 16, 2009
2. From December 17, 2008 Informational Notes from the Administrative Council Meeting: "Consensus was reached on the recommendation to change the personnel manual to read in section 12.2 a.2, "Part-time employees will accrue vacation at a rate of .04 hour per hour worked after having worked for the Consortium for 12 months."

#### Discussions:

Recommendations from the Administrative Council

#### Announcements:



**VALLEY LIBRARY CONSORTIUM  
MINUTES OF THE BOARD OF TRUSTEES MEETING  
September 16, 2009**

**Members Present:** Kate Pohjola, President (Lapeer), Tom Birch, Vice-President (Bay County Library System); Kristen Valyi-Hax, Sec./Treasurer (Ruth Hughes Memorial Library); Trish Burns (PLOS); Stephanie Mallak Olson (Iosco-Arenac); Melissa Barnard (Grace Dow Memorial Library); Bryon Sitler (White Pine)

**Others Attending:** Karl Steiner (VLC)

K. Pohjola called the meeting of the Board of Trustees of the Valley Library Consortium to order at 11:05am

**Decisions:**

1. Minutes

K. Valyi-Hax moved to approve the minutes of the June 17, 2009 meeting. S. Olson seconded the motion. Motion carried.

2. Administrative Council Recommendations

T. Burns moved to approve

- A. 440 to 490 tag conversion- not creating a project but following LC standards going forward
- B. Monographic Serial Records for Graphic novels can be treated as either a monograph or serial
- C. Reports for Migration-borrower errors will be looked at after deciding on a new system and libraries should be working on fixing 300 and 245h errors
- D. Duplicate Control Report-the Cataloging Committee will be looking at titles and deciding on the best bib
- E. Blu Ray DVD-these are to added to the existing DVD index if done at no cost, and will share an icon with other DVD's;
- F. Procedures for handling lost and in transit to fill request items as documented on p. 36 of the Administrative Council meeting packet

T. Birch seconded the motion. Motion carried.

Announcements: There were no announcements

The meeting adjourned at 11:07am

Submitted by Kristen Valyi-Hax, Secretary/Treasurer

## VALLEY LIBRARY CONSORTIUM OPERATING EXPENSES

11/9/2009

	<u>FY 2009/10</u>	<u>Proposed FY 2010/11</u>	<u>Increase/(Decrease)</u>
Salaries	\$213,000	\$233,000	\$20,000
Benefits	\$73,000	\$77,000	\$4,000
Supplies, equipment, etc.	\$4,500	\$4,500	\$0
Promotion	\$1,000	\$1,000	\$0
Telephone	\$4,200	\$4,200	\$0
Postage	\$500	\$500	\$0
Travel (to members)	\$500	\$500	\$0
Training, Workshops, etc.	\$5,000	\$5,000	\$0
Insurance	\$7,500	\$6,500	(\$1,000)
System Maintenance	\$64,000	\$61,000	(\$3,000)
Other Maintenance	\$9,500	\$9,500	\$0
Utilities:gas,elec,H2O	\$21,000	\$20,000	(\$1,000)
Debt Service	\$29,950	\$30,000	\$50
Financial Services	\$2,500	\$3,600	\$1,100
Bldg. Maint & Supplies	\$14,000	\$14,000	\$0
Miscellaneous	\$5,000	\$5,000	\$0
On-going Authority Cntrl (including OCLC)	\$3,400	\$3,500	\$100
Internet Access	<u>\$13,000</u>	<u>\$11,000</u>	(\$2,000)
Subtotal	\$471,550	\$489,800	
Contribution to I&R Fund	<u>\$67,000</u>	<u>\$57,000</u>	(\$10,000)
<b>TOTAL</b>	<u><u>\$538,550</u></u>	<u><u>\$546,800</u></u>	

VLC Fee Structure -  
 - FY 2006/07      FY 2010/11

OPERATING REVENUE

SUMMARY of VLC FEES

	FEE FROM RECORDS	FEE FROM SEATS	MEMBERSHIP FEE	TOTAL FEES	Estimated TELECOM (Net after USF discount)	GRAND TOTAL FEES
Almont	\$5,325	\$1,280	2000	\$8,605	0	\$8,605
Bay County LS	\$84,445	\$15,104	2000	\$101,549	6700	\$108,249
Bay City Schools	\$6,500	\$2,048	2000	\$10,548	0	\$10,548
Bridgeport	\$6,506	\$768	2000	\$9,274	950	\$10,224
Caro	\$12,853	\$2,560	2000	\$17,413	0	\$17,413
Chesaning	\$5,633	\$1,024	2000	\$8,657	2400	\$11,057
Community Dist.	\$10,922	\$3,328	2000	\$16,250	0	\$16,250
Delta	\$6,066	\$3,328	2000	\$11,394	0	\$11,394
Dryden	\$3,835	\$1,280	2000	\$7,115	0	\$7,115
Gladwin County	\$15,086	\$2,048	2000	\$19,134	0	\$19,134
Harrison	\$4,696	\$768	2000	\$7,464	0	\$7,464
Imlay City	\$11,058	\$1,792	2000	\$14,850	0	\$14,850
Iosco-Arenac	\$16,781	\$4,352	2000	\$23,133	0	\$23,133
Lapeer District	\$22,516	\$6,656	2000	\$31,172	0	\$31,172
Marlette	\$3,408	\$512	2000	\$5,920	0	\$5,920
MMCC	\$2,072	\$768	2000	\$4,840	0	\$4,840
MMI	\$303	\$256	2000	\$2,559	0	\$2,559
Midland	\$76,146	\$9,728	2000	\$87,874	0	\$87,874
North Branch	\$8,562	\$1,024	2000	\$11,586	0	\$11,586
Northwood	\$4,438	\$1,536	2000	\$7,974	0	\$7,974
Pigeon	\$5,949	\$1,280	2000	\$9,229	0	\$9,229
St. Charles	\$5,216	\$1,024	2000	\$8,240	1500	\$9,740
Saginaw Public	\$68,808	\$18,944	2000	\$89,752	0	\$89,752
West Branch	\$6,376	\$1,024	2000	\$9,400	0	\$9,400
	\$393,500	\$82,432	\$48,000	\$523,932		
				Revenue from Leasing Space		\$18,480
				Telecom Management		\$1,400
				USF		\$3,000
				TOTAL REVENUE		\$546,812

VLC Fee Structure FY 2010/11  
11/9/2009

OPERATING REVENUE

DETAIL of FEES FROM SEATS

	<u># of</u> <u>SEATS</u>	<u>% OF</u> <u>TOTAL</u>	<u>FEE FROM</u> <u>SEATS</u>
Almont	5	1.55%	\$1,280 Almont
Bay County LS	59	18.32%	\$15,104 Bay County LS
Bay City Schools	8	2.48%	\$2,048 Bay City Schools
Bridgeport	3	0.93%	\$768 Bridgeport
Caro	10	3.11%	\$2,560 Caro
Chesaning	4	1.24%	\$1,024 Chesaning
Community Dist.	13	4.04%	\$3,328 Comm. Dist
Delta	13	4.04%	\$3,328 Delta
Dryden	5	1.55%	\$1,280 Dryden
Gladwin County	8	2.48%	\$2,048 Gladwin County
Harrison	3	0.93%	\$768 Harrison
Imlay City	7	2.17%	\$1,792 Imlay City
Iosco-Arenac	17	5.28%	\$4,352 Iosco-Arenac
Lapeer Distict	26	8.07%	\$6,656 Lapeer District
Marlette	2	0.62%	\$512 Marlette
MMCC	3	0.93%	\$768 MMCC
MMI	1	0.31%	\$256 MMI
Midland	38	11.80%	\$9,728 Midland
North Branch	4	1.24%	\$1,024 North Branch
Northwood	6	1.86%	\$1,536 Northwood
Pigeon	5	1.55%	\$1,280 Pigeon
St. Charles	4	1.24%	\$1,024 St. Charles
Saginaw Public	74	22.98%	\$18,944 Saginaw Public
West Branch	4	1.24%	\$1,024 West Branch
	322	100.00%	\$82,432

VLC Fee Structure		FY 2010/11		BUDGET				
				\$393,500				
OPERATING REVENUE				CHANGE IN TOTAL RECORDS				
DETAIL of FEES FROM RECORDS				TOTAL	TOTAL	2009/2010	PERCENT	OF TOTAL FEES FROM
CIRCULATION	ITEMS	PATRONS	SERIAL SUBS.	RECORDS 2010/2011	RECORDS TO 2009/2010	2010/2011	RECORDS	RECORDS
52474	27395	2246	393	82508	61414	21094	1.35%	\$5,325 Almont
883300	343817	77461	3867	1308445	1262212	46233	21.46%	\$84,445 Bay County LS
23228	71960	5444	83	100715	106781	-6066	1.65%	\$6,500 Bay City Schools
47145	43789	9538	335	100807	101389	-582	1.65%	\$6,506 Bridgeport
111728	77453	9460	513	199154	199757	-603	3.27%	\$12,853 Caro
49955	28751	8333	239	87278	88245	-967	1.43%	\$5,633 Chesaning
110475	51696	6859	194	169224	149110	20114	2.78%	\$10,922 Comm. Dist
17583	66334	8867	1207	93991	95008	-1017	1.54%	\$6,066 Delta
31612	24652	2967	188	59419	57890	1529	0.97%	\$3,835 Dryden
156455	62749	14241	301	233746	231063	2683	3.83%	\$15,086 Gladwin County
39277	25144	8145	204	72770	72236	534	1.19%	\$4,696 Harrison
111924	50020	8986	413	171343	166952	4391	2.81%	\$11,058 Imlay City
147929	98698	13002	380	260009	247817	12192	4.26%	\$16,781 Iosco-Arenac
204151	107744	35939	1039	348873	322298	26575	5.72%	\$22,516 Lapeer District
33246	15800	3641	117	52804	53326	-522	0.87%	\$3,408 Marlette
3457	19764	8619	267	32107	37384	-5277	0.53%	\$2,072 MMCC
53	4567	75	0	4695	4659	36	0.08%	\$303 MMI
852749	272581	51932	2586	1179848	1173181	6667	19.35%	\$76,146 Midland
89676	36750	6028	209	132663	127792	4871	2.18%	\$8,562 North Branch
4248	54290	9084	1137	68759	65440	3319	1.13%	\$4,438 Northwood
48169	40473	3293	246	92181	91829	352	1.51%	\$5,949 Pigeon
49148	27991	3393	290	80822	83491	-2669	1.33%	\$5,216 St. Charles
581962	424605	52860	6719	1066146	1055323	10823	17.49%	\$68,808 Saginaw Public
56464	32309	9691	336	98800	96216	2584	1.62%	\$6,376 West Branch
3706408	2009332	360104	21263	6097107	5950813	146294	100.00%	\$393,500

VLC Fee Structure                      FY 2010/11  
 OPERATING REVENUE  
 COMPARISON of VLC FEES -- 2009/10 and 2010/11

LIBRARY	Grand			Grand		
	Total Fees less Telecom <u>2009/2010</u>	Difference <u>2009/2010</u> <u>2010/2011</u>	Percent Increase/ Decrease	Total Incl. Telecom <u>2009/10</u>	Difference <u>2009/10</u> <u>2010/11</u>	Percent Increase/ Decrease
Almont	7185	\$1,420	19.76%			
Bay County LS	97959	\$3,590	3.67%	\$105,489	\$2,760	2.62%
Bay City Schools	10847	(\$299)	-2.76%			
Bridgeport	9287	(\$13)	-0.14%	\$10,439	(\$215)	-2.06%
Caro	17347	\$66	0.38%			
Chesaning	8679	(\$22)	-0.26%	\$11,249	(\$192)	-1.71%
Community Dist.	14797	\$1,453	9.82%			
Delta	11297	\$97	0.86%			
Dryden	6957	\$158	2.27%			
Gladwin County	18403	\$731	3.97%			
Harrison	7400	\$64	0.87%			
Imlay City	14498	\$352	2.43%			
Iosco-Arenac	22153	\$980	4.42%			
Lapeer	29152	\$2,020	6.93%			
Marlette	5935	(\$15)	-0.25%			
MMCC	5146	(306)	-5.94%			
MMI	2544	15	0.59%			
Midland	87110	764	0.88%			
North Branch	11237	349	3.11%			
Northwood	8899	(925)	-10.40%			
Pigeon	9153	76	0.83%			
St. Charles	10072	(\$1,832)	-18.19%	\$10,072	(\$332)	-3.29%
Saginaw Public	88209	\$1,543	1.75%			
West Branch	9194	\$206	2.25%			